



How to File for Unemployment for Class

*Notes

- These directions are strictly for the purpose of filing for Unemployment benefits to attend your Mandatory Apprenticeship Training. If you are filing because you were laid off, and not for class, do not use these directions.
- Claim weeks are Sunday to Saturday, so file on the first Monday of class.
- You are ultimately responsible for how you answer the questions when filing for unemployment benefits. This guide is only meant to assist you in answering questions directly related to your mandatory apprenticeship training. Please answer all questions correctly; WECA will not be responsible for incorrect information given.

Step 1

Go to <http://edd.ca.gov> and click on “Unemployment Insurance Information”

Office Locator | Forms & Publications | Online Services | en Español

CA.GOV State of California Employment Development Department

Search This Site California

Home Unemployment Disability Jobs & Training Payroll Taxes Labor Market Info

The New CalJOBSSM

The EDD's online resource to help job seekers and employers

Job seekers can create and upload multiple versions of their résumé, customize job searches, and receive notifications of new job openings. Employers can keep their employee search organized and expand their search to find good candidates. [Learn more.](#)

1 2 3 4 5

Claimants Job Seekers Employers Workforce Partners Quick Links

Unemployment

- Unemployment Insurance Information
- Unemployment Eligibility
- Information You Need to Apply for UI
- More Help for the Unemployed
- Improper UI Payments

Disability

Paid Family Leave

- Paid Family Leave Information
- Paid Family Leave Eligibility
- File for a Paid Family Leave Claim

Select Language

Powered by Google Translate

This Google Translate™ translation service is provided for informational purposes only as the EDD is unable to guarantee the accuracy of this translation. [View Disclaimer](#)

Step 2

Click on “eApply4UI”

The screenshot shows the homepage of the State of California Employment Development Department (EDD). The header includes the EDD logo, navigation links for Office Locator, Forms & Publications, Online Services, and en Español, a search bar, and a location selector for California. The main navigation menu includes Home, Unemployment, Disability, Jobs & Training, Payroll Taxes, and Labor Market Info. The page title is "Overview - Unemployment Insurance".

Online Services

The Unemployment Insurance (UI) program offers fast and easy ways to apply, reopen, and certify for UI benefits. Our online services include:

- **eApply4UI:** Apply online to start a new claim or reopen an existing UI claim. For more information, visit [Apply for UI Benefits Information](#).
- **EDD Web-CertSM:** Certify for UI benefits online to reduce processing time and common errors. For more information on certifying, review [Certifying for UI Benefits](#).

To learn more about other automated services, visit the [EDD Online Services](#) page.

Note: Google Translate™ is not available within eApply4UI and EDD Web-CertSM. For more information, please visit [Google Translate™ Information](#).

Apply for UI or Reopen a UI Claim

- [Information You Need to Apply for UI](#)
- [File or Reopen a UI Claim](#)
- [Video: How to Apply for Unemployment](#)
- [Unemployment Tip Sheets](#)
- [Eligibility and Benefits and Services](#)

Certify for UI or Manage UI Benefits

- [Certifying for Benefits](#)
- [EDD Web-CertSM to Certify for Benefits](#)
- [Understanding the Continued Claim Certification Questions](#)
- [Video: Fill Out a Continued Claim Form](#)

Self-Service Options

- [Apply for UI or Reopen a UI Claim](#)
- [Ways to Certify for UI Benefits](#)
- [Access UI Payment Information](#)
- [Forms and Publications](#)
- [More Help for the Unemployed](#)

Top Links This Month

- [EDD Web-CertSM](#)
- [Federal UI Extensions](#)

Step 3

Read information carefully, then click on “Continue”

The screenshot shows the top navigation bar of the EDD website with links for Home, Unemployment, Disability, Jobs & Training, Payroll Taxes, and Labor Market Info. The main content area is titled "Unemployment Insurance Application" and includes a search bar, a language selector for "This Site" and "California", and a logo for "eApply4UI". Below the title, there is a link for "En Español" and the "EDD online" logo with the tagline "MAKING IT WORK FOR YOU.". The main text explains that the next screens will direct users to the appropriate UI application method. It also states that if a claim becomes inactive, users must first re-open their claim. A note mentions that a new or re-opened claim takes effect on the Sunday of the week of contact. A key instruction is to select the "Continue" button to apply for federal extended benefits. An "Important!" section lists two points: "No Charge" and "Web Browsers and Personal Information". A recommendation is made to use the latest version of Internet Explorer. At the bottom right, a grey button labeled "Continue" is highlighted with a red arrow. The footer contains links for "Back to Top", "Contact EDD", "Conditions of Use", "Privacy Policy", "Equal Opportunity Notice", and "Site Map".

State of California
Employment Development Department

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Search

This Site California

Home Unemployment Disability Jobs & Training Payroll Taxes Labor Market Info

Home Unemployment Unemployment Insurance Application

Unemployment Insurance Application

En Español

EDD online
MAKING IT WORK FOR YOU.

The questions that follow on the next screens will direct you to the appropriate Unemployment Insurance (UI) application method that is right for you. While most customers will be able to use eApply4UI to file a new UI claim or re-open an existing UI claim online, some customers may be required to file a claim by phone or by mail using the paper application.

If you stop certifying for UI benefits (by mailing the Continued Claim form, using EDD Web-CertSM or EDD Tele-CertSM), possibly even for one week, your UI claim becomes inactive. If you want to start certifying for UI benefits again, you must first re-open your claim. You can re-open your claim any time during your 52-week benefit year for regular UI claims. If your benefit year has ended, you must apply for a new claim. To re-open your claim, you may begin the process by selecting the "Continue" button below.

A new or re-opened claim takes effect the Sunday of the week you contact the EDD to file or re-open a UI claim. This means you must contact the EDD during the first week you want to claim benefits. Once you file a new claim or re-open your claim, a Continued Claim form will be issued to you.

You can also apply for the federal extended benefits online by selecting the "Continue" button below and completing the entire application.

Important!

- **No Charge:** The EDD does not charge for any UI service. The EDD does not charge to process a UI claim.
- **Web Browsers and Personal Information:** When completing the online application, do not use any features that automatically fill your personal information, such as Google's Autofill, Internet Explorer's AutoComplete, or other similar features. If such features are used, it will cause entries in your online application to be incorrect.

For best results, use the [latest version of Internet Explorer](#).

Continue

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Step 4

Read this information carefully. This section tells you what you need to know and have available before you start the application for benefits. When done, check the “I have read all of the above information” box and click on “Continue”.



State of California

Employment Development Department

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This Site
 California

Home
Unemployment
Disability
Jobs & Training
Payroll Taxes
Labor Market Info

Home > Unemployment > Unemployment Insurance Application

Instructions For Unemployment Insurance Applications



Please read the following information and instructions for filing for Unemployment Insurance (UI) benefits.

When is the best time for me to file a claim?

The effective date of your UI claim is based on the date you file your claim online or the date you first contact the Employment Development Department (EDD). The effective date determines your base period, and as a result, your benefit amount. A base period is a 12-month period of earnings, divided into quarters. The base period is used to establish a claim and calculate an award. You may wish to review your wages during each quarter of the base period to determine the best time to file. You will not receive any benefits until you actually submit an application or call EDD to file a claim.

To establish a valid claim, you must have earned at least (1) \$1300 in one quarter of your base period, or (2) at least \$900 in your highest quarter and total base period earnings of 1.25 times your high quarter earnings.

Standard Base Period

A Standard Base Period includes wages from a 12-month period of time consisting of the first four of the last five completed calendar quarters.

If your claim begins in:

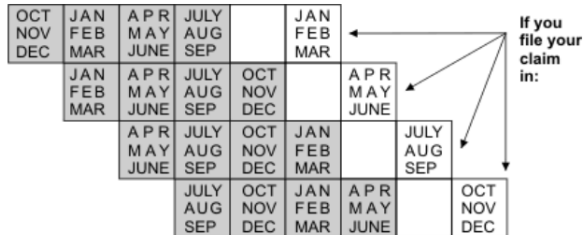
January-February-March
 April-May-June
 July-August-September
 October-November-December

Your Standard Base Period is the prior 12 months,

ending the last day of:
 September
 December
 March
 June

The diagram below reflects the same information as above.

The *shaded* area is your Standard Base Period. The *unshaded* area is the month you filed your claim.



Alternate Base Period (ABP)

Individuals who do not have sufficient wages in the Standard Base Period to establish a valid claim may potentially qualify to file a claim using the Alternate Base Period. The Alternate Base Period changes the quarters considered for a UI claim to allow more recent wages to be counted towards establishing a valid claim. The Alternate Base Period is a 12-month period of time consisting of the four most recently completed calendar quarters.

If the EDD finds that you do not have sufficient wages in the Standard Base Period to establish a valid UI claim, the EDD needs to know if you want to attempt to establish a claim using the Alternate Base Period. Make sure you indicate your preference on the application.

If your claim begins in:

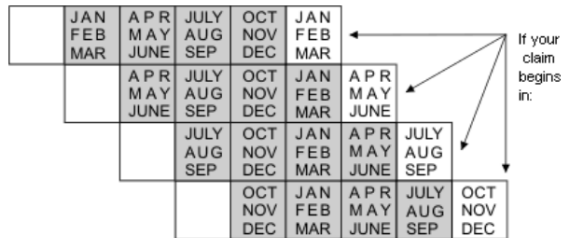
Your Alternate Base Period is the prior 12 months ending the last day of:

January-February-March
April-May-June
July-August-September
October-November-December

December
March
June
September

The diagram below reflects the same information as above.

The shaded area is your Alternate Base Period. The unshaded area is the month you filed your claim.



If the effective date of your UI claim is January 2, 2005, or later, the benefit table (2005) provides your weekly benefit amount based on your wages in a calendar quarter during the base period. (The benefit tables are in Adobe Portable Document Format (PDF). You will need the Adobe Acrobat Reader to view or print these tables. You can download the free Adobe Acrobat Reader at <http://www.adobe.com/products/acrobat/readstep.html>.)

Can I cancel my claim?

You can cancel your claim if you have not collected benefits, you have not been issued a written notice of disqualification, you do not have an overpayment on your claim, and the benefit year of your claim has not ended.

Once you are paid benefits, the law does not allow you to cancel your claim. If you decide you want to cancel this claim, **do not certify for benefits by any method**. Do not return the Continued Claim DE 4581 or use the EDD Tele-CertSM or the EDD Web-CertSM to certify for benefits. Once a claim has been cancelled, it cannot be reestablished with the same beginning date. If you have questions about stopping your benefits or cancelling your claim, you must contact the EDD online, by mail, or by phone at http://www.edd.ca.gov/About_EDD/Contact_EDD.htm

Important Notice: The answers you give to the questions on the application must be true and correct. You may be subject to penalties if you make a false statement or withhold information.

What do you need to file a claim using this application?

To be able to file a claim, you must be out of work (for any reason) or working less than full-time at the time you file your claim.

The application will ask a series of questions. Some questions will be about your recent employment. Other questions will ask for personal information for identification and statistical purposes, such as date of birth and years of education. It is important to be as accurate as possible with the information you provide.

Please have the following information available when filing your claim:

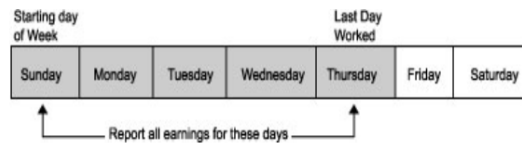
- Your name and social security account number
- Your mailing and residence addresses (if different)
- Your telephone number
- Your last employer information (regardless of the length of time you worked for the employer) including name, address (mailing and physical location) and telephone number (including area code)
- Your last date worked and the reason you are no longer working
- Your gross earnings in the last week you worked, beginning with Sunday and ending with your last day of work
- Information on all employers you worked for during the past 18 months, including name, address (mailing and physical location), period of employment, gross wages earned, hours worked per week, and hourly rate of pay
- Your driver's license or ID card number, if you have either
- Your citizenship status (which may include your alien registration number)

Make sure you have these items prior to starting your application.

Reporting Wages

For UI purposes, a week begins on Sunday and ends the following Saturday. Whether you have been paid or not, report the total gross wages for your regular pay for the hours worked in the last week you worked, beginning with Sunday and ending with your last day of work.

For example, if the last day you worked was Thursday, you would report wages earned from Sunday through Thursday. See the chart below:



To calculate your total gross wages for your last week of work, multiply your hourly rate of pay by the total hours you worked from Sunday through the last day you worked (add piece work pay for that week, if applicable).

Important!

If you were paid or if you will be paid Holiday Pay, Vacation Pay, Severance Pay, In-Lieu-Of-Notice Pay, or Other Pay (including, but not limited to, bonus pay, or commission pay), do NOT report these payments as part of your gross wages. Report them separately in the space provided.

You are required to report all wages you earn while you are certifying for and receiving UI benefits. Therefore, if you continue to work at all after the date on which you file your UI claim, you must report those additional wages.

You must report lodging, meals, or any other payment you receive when you work. If you are unsure about how to report wages, call EDD.

UI Claim Materials

Within ten days we will mail the following documents to the address you provided on your application:

- *Notice of Unemployment Insurance Award* DE 429Z. This notice shows your weekly benefit amount and your maximum benefit amount. These amounts are based on the wages reported by your employer(s). Please review the award notice for accuracy and call EDD immediately if you disagree with the information. This notice also gives instructions on your work search requirements.
- *Notice of Unemployment Insurance Claim Filed* DE 1101CLMT. This document contains information you provided when you filed your claim. The EDD will consider the information to be correct unless you contact the EDD within 10 days from the date we mailed the form to supply corrected or omitted information.
- *A Guide to Benefits and Employment Services* DE 1275A. This is a handbook that explains your rights and responsibilities under the UI Program. Read it completely and carefully. You are responsible for knowing its contents.
- *A Continued Claim* DE 4581. This is a form used to claim weekly benefits. Follow the instructions in the handbook on how to complete the form. The benefit week begins Sunday and ends Saturday at midnight. Answer all the questions for each week, sign and mail the form on the date shown on the front. Remember to report any wages you earned for the weeks on the form, paying attention to the beginning and ending dates of each week. The first week of UI benefits is the "waiting period" week. You will not receive benefits for that week. However, you must complete the claim form for that week to certify for benefits. You may also certify for weekly benefits online using [EDD Web-CertSM](#) or over the telephone using [EDD Tele-CertSM](#).

Prior Disqualification or Overpayments

If you had a disqualification or overpayment on a previous UI claim, the disqualification or overpayment may carry over and affect your new claim. Please refer to the disqualification or overpayment notice you received by mail at the time the disqualification or overpayment was established.

If you are Receiving a Pension

Some pensions are deductible from UI benefits. If you are receiving a pension other than Social Security, Railroad Retirement, or a pension based on another person's work or wages, you may have to repay UI benefits received, if the pension payments are for the same time period. A determination interview may be needed to determine if your pension payments are deductible.

Determination Interview

If there is a question of your eligibility for UI benefits, you will be scheduled for a telephone eligibility determination interview. You will receive a notice entitled *Notification of Unemployment Insurance Benefits Eligibility Interview* that will indicate the date and time the EDD representative will call you. This notice will also give you information about the issues to be discussed and possible questions you will be asked.

An EDD representative will call you at a predetermined time, and will ask you questions to assist that representative in determining your eligibility. The interviewer may also speak to your former employer if you quit or were fired from your last job.

Training Benefits

If you are interested in training, you may be eligible for California Training Benefits, which would allow you to receive training while receiving UI benefits. Please refer to your UI claim handbook "A Guide to Benefits and Employment Services" for information.

You may also be eligible for additional training benefits if you contact the EDD before:

- sixteen weeks of benefits are paid, or
- your benefits are exhausted (if your claim is for less than 16 weeks)

Work Search Requirement

You are required to look for work each week that you are certifying for benefits by contacting employers who hire workers in your usual occupation. Failure to look for work in any week may affect your eligibility to receive benefits. We advise that you keep a record of your work search dates and employer contact information for future use and potential eligibility interviews.

Job Service Registration

You are required to register in California's Job Search assistance website (CaJJOBS) within 21 days of filing your UI claim. You may also be required to complete a work search questionnaire and attend multiple reemployment assistance interviews or workshops. Failure to register in CaJJOBS or failure to attend scheduled reemployment assistance appointments, may affect your eligibility for UI benefits.

If you have not registered for Job Search Assistance, you should [register](#) with your local [America's Job Center of CaliforniaSM](#) (formerly known as One-Stop Career Centers).

Job Search Assistance

Out-of-State Residents

You must actively seek work and should register for Job Search assistance with the local employment office in your state. Look in the telephone directory for local telephone listings or search online.

Interactive Voice Response

The EDD has an [automated telephone system](#) which is available seven days a week for general UI information, Job Service locations and telephone numbers.

Additional Information

If the EDD needs to verify any of the information you provide on the application, you will receive additional forms by mail and will be asked to provide additional information and/or documentation.

Please read all EDD materials carefully. If you have questions you may [call EDD](#) to obtain additional information.

File by Telephone

If you would rather file for unemployment benefits by telephone, [call EDD](#) and staff will assist you. Call Centers can be very busy, and you may be waiting for a period of time.

Completing the Application

For information on EDD's privacy policy and data security, please read the [EDD Data Privacy and Security Policy](#) before completing your application for benefits.

The following instructions apply if you are filing your claim using our paper form, DE 11011:

- You can fill in the form on-line and print, or print and complete by hand. Then mail or fax to an EDD office for processing.

The following instructions apply if you are filing your claim online using eApply4UI:

- If you are not familiar with completing forms on the Internet, please read the [Instructions For Internet Form Entry](#) before completing your application for benefits.
- As you complete the UI Application, you may be asked to provide several dates. You may choose any of the following ways in which to report a date (M = month, D = day of month, Y = year):
MM/DD/YYYY or MM-DD-YYYY or MM.DD.YYYY
If you do not enter dates in one of these formats, you will receive an error message.
- Do not use the **Backspace** key on your keyboard while you are entering information into the eApply4UI Application page. The **Backspace** key is interpreted by most browsers as equivalent to the back arrow on the toolbar. If you do hit the Backspace key and leave the application, use the forward arrow on the tool bar to return to your application.

If you are using eApply4UI or a paper application, DE 11011, to file for benefits, allow up to 10 days for processing. After your application is received by the EDD and a claim is filed, it will be determined if you are eligible to receive benefits.

I have read all of the above information.

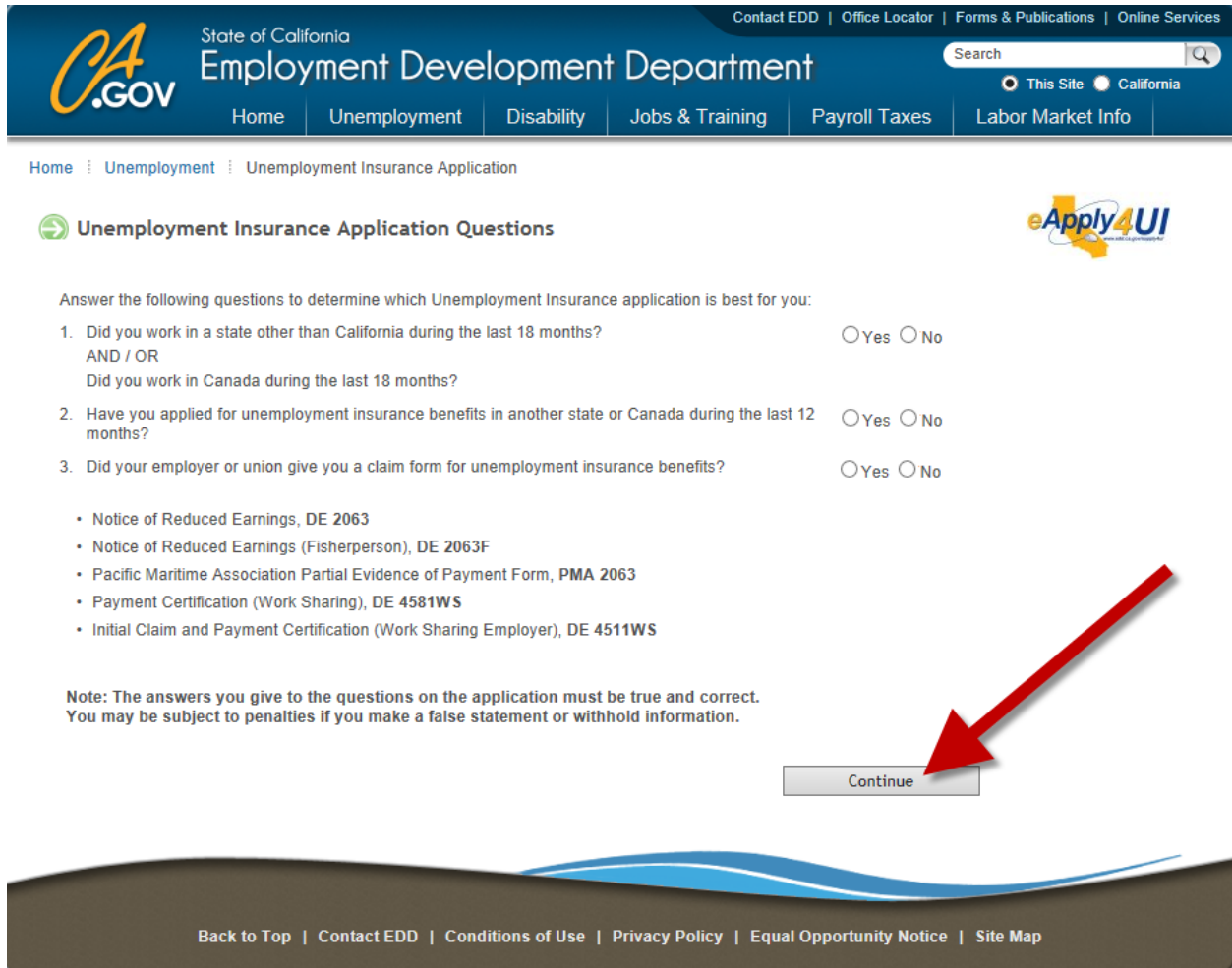
Continue

Step 5

Answer questions, click on “Continue”.

*Note:

If you answer “yes” to any of these questions, you may see additional questions or be directed to file a paper application as some claims require special handling.



The screenshot shows the top navigation bar of the State of California Employment Development Department website. The header includes the CA.GOV logo, the text "State of California Employment Development Department", and a search bar. Below the header is a menu with links for Home, Unemployment, Disability, Jobs & Training, Payroll Taxes, and Labor Market Info. The main content area is titled "Unemployment Insurance Application Questions" and features the "eApply4UI" logo. The questions are as follows:

Answer the following questions to determine which Unemployment Insurance application is best for you:

1. Did you work in a state other than California during the last 18 months?
AND / OR
Did you work in Canada during the last 18 months? Yes No
2. Have you applied for unemployment insurance benefits in another state or Canada during the last 12 months? Yes No
3. Did your employer or union give you a claim form for unemployment insurance benefits? Yes No

- Notice of Reduced Earnings, DE 2063
- Notice of Reduced Earnings (Fishperson), DE 2063F
- Pacific Maritime Association Partial Evidence of Payment Form, PMA 2063
- Payment Certification (Work Sharing), DE 4581WS
- Initial Claim and Payment Certification (Work Sharing Employer), DE 4511WS

Note: The answers you give to the questions on the application must be true and correct. You may be subject to penalties if you make a false statement or withhold information.

A red arrow points to the "Continue" button.

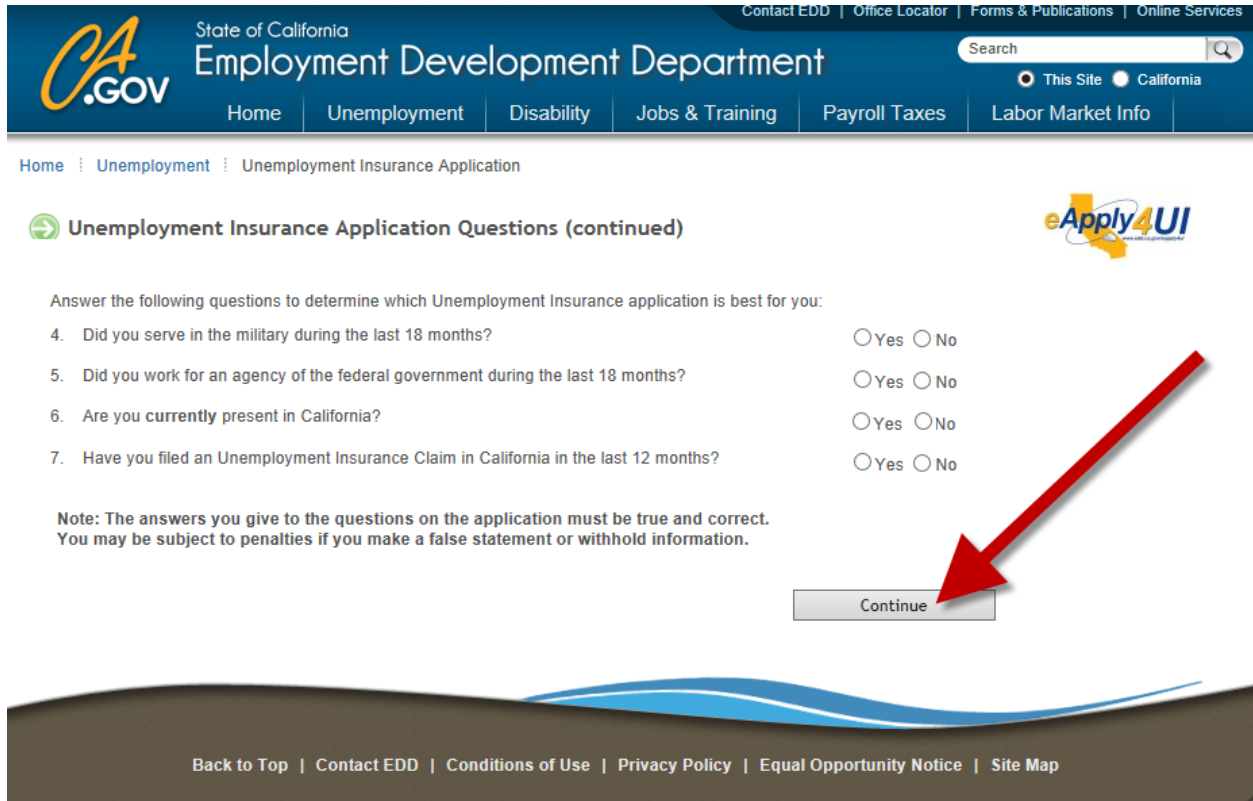
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Step 6

Answer questions, click on “Continue”.

*Note:

If you answer “yes” to questions 4, 5 or 6, you may see additional questions or be directed to file a paper application as some claims require special handling.



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Home :: Unemployment :: Unemployment Insurance Application

➔ Unemployment Insurance Application Questions (continued)

eApply4UI

Answer the following questions to determine which Unemployment Insurance application is best for you:

4. Did you serve in the military during the last 18 months? Yes No

5. Did you work for an agency of the federal government during the last 18 months? Yes No

6. Are you **currently** present in California? Yes No

7. Have you filed an Unemployment Insurance Claim in California in the last 12 months? Yes No

Note: The answers you give to the questions on the application must be true and correct. You may be subject to penalties if you make a false statement or withhold information.

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Step 7


Answer questions, click on "Next".

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 eApply4UI - Application for Unemployment Insurance

Applicant Information Steps: **1** 2 3 4 5 6 7 8 9

1. Social Security Number (SSN) or EDD Client Number (ECN) [Help](#)
 - -

1a. Confirm the last 4 digits of your SSN

1b. Did the Social Security Administration issue this SSN to you? [Help](#) Yes No

2. If you have used any other Social Security Numbers, please list them
2a. 2b.

3. Date of Birth (mm/dd/yyyy)

4. Gender: Female Male

5. Claimant Name.
5a. First Name 5b. Middle Initial 5c. Last Name

6. Is this the name that appears on your social security card? Yes No

7. If you have used any other names, please list them [Help](#)
7a. 7b. 7c.

8. Do you have a state-issued Driver's License or ID card? Yes No
If Yes:
8a. Name of issuing state or entity [Help](#)

8b. Driver's License or ID Number

9. Preferred spoken language?

9a. Preferred written language?

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Step 8

Answer questions, click on "Next".

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eApply4UI - Application for Unemployment Insurance

Apply4UI

Steps: 1 2 3 4 5 6 7 8 9

Contact Information

1. What is your mailing address?

1a. Number and Street / P.O. Box and Number

1b. City

1c. State [Help](#)

1d. ZIP Code

2. Is your residence address the same as your mailing address? [Help](#) Yes No

3. If you do not live in California, please provide the name of the county or county-equivalent (e.g. parish, borough, census area, independent city, etc.) where you live.

4. Telephone Number 4a. Telephone Type

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Always give your mobile number! If EDD calls, and you don't answer, your claim could be delayed or denied!

Step 9

Answer questions, click on "Next".

The screenshot shows the 'eApply4UI - Application for Unemployment Insurance' interface. At the top, there is a blue header with the 'CA.GOV' logo, 'State of California Employment Development Department', and navigation links for 'Contact EDD', 'Office Locator', 'Forms & Publications', and 'Online Services'. A search bar and location selector (This Site / California) are also present. The main content area is titled 'Citizenship & Statistical Information' and includes a progress indicator showing steps 1 through 9, with step 3 highlighted. The questions are:

- Are you a U.S. citizen or national? Yes No
- The following information is collected for statistical purposes only.
- Education
- Are you a Veteran? Yes No
- What race or ethnic group do you identify with?
- Do you have a disability? [Help](#)

At the bottom of the form, there are 'Previous' and 'Next' buttons. A large red arrow points to the 'Next' button. The footer contains links for 'Back to Top', 'Contact EDD', 'Conditions of Use', 'Privacy Policy', 'Equal Opportunity Notice', and 'Site Map'.

Step 10

Answer questions, click on "Next". (Complete questions #5 and #5a as described below – only if filing for benefits during mandatory training)

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eApply4UI - Application for Unemployment Insurance

Steps: 1 2 3 4 5 6 7 8 9

Employment Information (Part 1 of 2)

1. Information about your very last employer:

1a. Name of Last Employer [Help](#)

Mailing Address:

1b. Number and Street / P.O. Box and Number [Help](#)

1c. City

1d. State [Help](#)

1e. ZIP Code

1f. Telephone Number of Last Employer

1g. What is the full name (first and last) of the person who was your immediate supervisor?

2. Is the location or physical address of your very last employer the same as their mailing address? [Help](#) Yes No

3. Last Date Worked [Help](#) (mm/dd/yyyy)

4. What are your gross wages for your last week of work (regular pay only)? [Help](#)

For UI purposes, a week begins on Sunday and ends the following Saturday. Whether you have been paid or not, report your total gross wages for your regular pay for the hours worked in the last week you worked, beginning with Sunday and ending with your last day of work as reported in question 3.

To calculate your total gross wages for your last week of work, multiply your hourly rate of pay by the total hours you worked from Sunday through the last day you worked (add piece work pay, if applicable).

Important!
If you were paid or if you will be paid Holiday Pay, Vacation Pay, Severance Pay, In-Lieu-Of-Notice Pay, Other Pay (including, but not limited to, bonus pay, or commission pay), do NOT report these payments in question 4 as part of your gross wages. Report them separately in Other Payments question.

5. Reason No Longer Working: **Voluntary Quit**

5a. Please provide a brief explanation (Maximum 150 characters):

Mandatory State Approved Apprenticeship Training with Western Electrical Contractors Association, Inc. 86 characters left

6. If you received, or if you expect to receive, any payments from your very last employer or any other employer other than your regular salary, report the payment below. [Help](#)

	Amount	From Date (mm/dd/yyyy)	To Date (mm/dd/yyyy)
6a. <input type="checkbox"/> Holiday Pay			
6b. <input type="checkbox"/> Vacation Pay			
6c. <input type="checkbox"/> Severance Pay Help			
6d. <input type="checkbox"/> In-Lieu-Of-Notice Pay			
6e. <input type="checkbox"/> Other Pay Help			

6f. Please explain Other Pay, if any (Maximum 150 characters):

150 characters left

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Question #3 - Enter your **actual** last day worked.

Question #4 - Enter gross wages. Check your pay stub for gross wages.

Question #5 and 5a - Select the reason no longer working. Only select "Voluntary Quit" and WECA's information if work was available but you had to leave to attend training.



Step 11

Answer questions, click on "Next".

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Employment Development Department

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eApply4UI - Application for Unemployment Insurance

Employment Information (Part 2 of 2)Steps: [1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#)

Provide your employment history for the past 18 months, including your very last employer. If you worked for a temporary agency, a labor contractor, an agent for actors, or an employer where wages are reported under a corporate name, your wages may have been reported under that employer name. You may want to refer to your check stub(s) or W-2(s) to obtain the name of your employer.

Note: Failure to report all employers, periods of employment, and total wages may result in your benefits being delayed or denied. Provide as much accurate information as possible for each employer.

1-1. Employer Information

a. Employer Name [Help](#)

b. Mailing Address [Help](#)

c. City

d. State [Help](#)

e. ZIP Code

f. First day you worked for this employer (mm/dd/yyyy)

g. Last day you worked for this employer (mm/dd/yyyy)

h. Did you work full time or part time? Full Time Part Time

i. How much did you earn per hour? [Help](#)

j. How many hours did you work per week?

k. Provide wages earned from the employer listed above for the following quarters: [Help](#)

Gross wages earned from 4/1/2013 to 6/30/2013	Gross wages earned from 7/1/2013 to 9/30/2013	Gross wages earned from 10/1/2013 to 12/30/2013	Gross wages earned from 1/1/2014 to 3/30/2014	Gross wages earned from 4/1/2014 to 6/30/2014	Gross wages earned from 7/1/2014 to 9/30/2014
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

1-2. Did you work for another employer in the last 18 months? Yes No

2. During the past 18 months, did you work for any other employers not listed above in question 1? Yes No

3. In the past 18 months, which employer did you work for the longest?

3a. How long did you work for that employer? Years Months

3b. What type of business did that employer operate? (For example: retail furniture sales, legal services, software manufacturing, road construction, etc.)

3c. What kind of work did you do for that employer?

4. Are you currently working for or do you expect to work for any school or educational institution or a public or nonprofit employer performing school-related work? Yes No

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Question #1k - Enter Gross Wages. Check your pay stubs for gross wages.

Updated on 10/30/2014 by Sheila Zuvich

Step 12

Answer questions, click on "Next". **(Complete questions #8 and 8a through 8g EXACTLY as shown below)**

CA.GOV State of California
Employment Development Department

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● This Site ● California

eApply4UI - Application for Unemployment Insurance

Availability Information Steps: 1 2 3 4 5 **6** 7 8 9

1. What is your usual occupation? [Help](#) []

2. What other work-related skills do you have? []

3. Is your usual occupation seasonal? Yes No

4. Do you expect to return to work for a former employer? Yes No

5. Do you have a date to start work? Yes No

6. Are you available for immediate full-time work in your usual occupation? Yes No

7. Are you currently self-employed (have your own business or work as an independent contractor) or plan to become self-employed? Yes No

8. Are you a member of a union? Yes No

If Yes:

8a. Union Name [Western Electrical Cont. Assoc.]

8b. Union Number [0]

8c. Telephone number of Union [(916) 453-0112]

8d. Does your union look for work for you? [Help](#) Yes No

8e. Does your union control your hiring? [Help](#) Yes No

8f. Are you registered with your union as out of work? Yes No

8g. Are you going to receive strike benefits? Yes No

Complete Questions #8 a-g as shown

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Step 13

Answer questions, click on "Next". (The answers to questions #4, 4c, 4d, 4e and 4f should be exactly as shown below)

CA.GOV State of California Employment Development Department

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eApply4UI - Application for Unemployment Insurance

Steps: 1 2 3 4 5 6 7 8 9

Additional Information

1. In the past 2 years did you file a claim for Unemployment Insurance (UI) or Disability Insurance (DI)? Yes No

If Yes: provide the most recent type(s) of claim(s) and date(s)

Claim Type	Month	Year
1a. <input type="text"/>	<input type="text"/>	<input type="text"/>
1b. <input type="text"/>	<input type="text"/>	<input type="text"/>

2. Are you receiving, or will you receive in the next year, a pension other than Social Security or Railroad Retirement, which is based on your own work or wages? Yes No

3. Are you receiving or do you expect to receive Workers' Compensation? [Help](#) Yes No

4. Are you currently attending or are you planning to attend school or training? Yes No

If Yes:

4a. School Start Date (mm/dd/yyyy)

4b. Ending Date of Current Session (mm/dd/yyyy)

4c. School Name

4d. School Telephone Number

4e. What are the days and hours you are attending or plan to attend school or training? (Maximum 150 characters)

121 characters left

*Note: Read this!!

NOTE: If you completed apprenticeship training, mail your training certificate with your Continued Claim Form, DE 4581, for the week(s) of training.

4f. Is your school or training program authorized or funded by:

- Workforce Investment Act (WIA)
- Employment Training Panel (ETP)
- Trade Adjustment Assistance (TAA)
- California Work Opportunity and Responsibility to Kids (CalWORKS)
- Union Apprenticeship
- Union Journey Level
- Not authorized by any of the above

5. Are you now or have you been in the last 18 months an officer of a corporation or union or the sole or major stockholder of a corporation? Yes No

6. Did you serve as elected public official or Governor-exempt appointee in the last 18 months? Yes No

7. If the EDD finds that you do not have sufficient wages in the Standard Base Period to establish a valid UI claim, do you want to attempt to establish a claim using the Alternative Base Period? Yes No

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Step 14

Answer questions, click on “Next”.

The screenshot shows the eApply4UI interface for the State of California Employment Development Department. The header includes the CA.GOV logo, the department name, and navigation links for Contact EDD, Office Locator, Forms & Publications, and Online Services. A search bar and location selector (This Site, California) are also present. The main content area is titled "eApply4UI - Application for Unemployment Insurance" and "Disaster Unemployment Assistance". A progress bar shows 9 steps, with step 8 highlighted. The current question is: "1. Are you unemployed as a direct result of a recent disaster in California, such as an earthquake, flood, mudslide, fire, etc.?" with radio buttons for "Yes" and "No". Below the question are "Previous" and "Next" buttons. A red arrow points to the "Next" button. The footer contains links for Back to Top, Contact EDD, Conditions of Use, Privacy Policy, Equal Opportunity Notice, and Site Map.

Step 15

Review your answers, click on "Next".

eApply4UI - Application for Unemployment Insurance



Application Review

Steps: 1 2 3 4 5 6 7 8 9

ALERT! Your application for unemployment insurance has not yet been submitted!

To submit it, you must click on the **Submit Application** button at the bottom of the page. Before clicking the "Submit" button, please review your entries for accuracy and completeness. If changes are needed, click the **Edit Application** button, the title for the section, or the appropriate step and make any required changes before returning here.

After you submit your application, you will receive the Confirmation page which will have a confirmation number. This number is your proof of submission.

Applicant Information

Social Security Number (SSN) or EDD Client Number (ECN) [redacted]
Did the Social Security Administration issue this SSN to you? [redacted]
If you have used any other Social Security Numbers, please list them
Date of Birth [redacted] Gender: [redacted]
Claimant Name. First Name [redacted] Middle Initial [redacted] Last Name [redacted]
Is this the name that appears on your social security card? [redacted]
If you have used any other names, please list them
[redacted]
Do you have a state-issued Driver's License or ID card? [redacted]
Preferred spoken language? [redacted] Preferred written language? [redacted]

Contact Information

What is your mailing address?
Number and Street / P.O. Box and Number [redacted] State [redacted] ZIP Code [redacted]
City [redacted]
Is your residence address the same as your mailing address? [redacted]
If you do not live in California, please provide the name of the county or county-equivalent (e.g. parish, borough, census area, independent city, etc.) where you live.
Telephone Number [redacted] Telephone Type **Cell phone**

Citizenship & Statistical Information

Are you a U.S. citizen or national? [redacted]
The following information is collected for statistical purposes only.
Education [redacted] Are you a Veteran? [redacted]
What race or ethnic group do you identify with? [redacted] Do you have a disability? [redacted]

Employment Information (Part 1 of 2)

Information about your very last employer:

Name of Last Employer [REDACTED]

Mailing Address:

Number and Street / P.O. Box and Number [REDACTED]

City [REDACTED]

State [REDACTED]

ZIP Code [REDACTED]

Telephone Number of Last Employer [REDACTED]

What is the full name (first and last) of the person who was your immediate supervisor? [REDACTED]

Is the location or physical address of your very last employer the same as their mailing address? [REDACTED]

Last Date Worked [REDACTED]

What are your gross wages for your last week of work (regular pay only)? [REDACTED]

For UI purposes, a week begins on Sunday and ends the following Saturday. Whether you have been paid or not, report your total gross wages for your regular pay for the hours worked in the last week you worked, beginning with Sunday and ending with your last day of work as reported in question 3.

To calculate your total gross wages for your last week of work, multiply your hourly rate of pay by the total hours you worked from Sunday through the last day you worked (add piece work pay, if applicable).

Important!

If you were paid or if you will be paid Holiday Pay, Vacation Pay, Severance Pay, In-Lieu-Of-Notice Pay, Other Pay (including, but not limited to, bonus pay, or commission pay), do NOT report these payments in question 4 as part of your gross wages. Report them separately in Other Payments question.

Reason No Longer Working: **Voluntary Quit**

Please provide a brief explanation (Maximum 150 characters): **Mandatory Training for Apprenticeship with WECA, DAS File 19602**

If you received, or if you expect to receive, any payments from your very last employer or any other employer other than your regular salary, report the payment below.

	From Date	To Date
Amount	(mm/dd/yyyy)	(mm/dd/yyyy)

Holiday Pay

Vacation Pay

Severance Pay

In-Lieu-Of-Notice Pay

Other Pay

Please explain Other Pay, if any (Maximum 150 characters):

Employment Information (Part 2 of 2)

Provide your employment history for the past 18 months, including your very last employer. If you worked for a temporary agency, a labor contractor, an agent for actors, or an employer where wages are reported under a corporate name, your wages may have been reported under that employer name. You may want to refer to your check stub(s) or W-2(s) to obtain the name of your employer.

Note: Failure to report all employers, periods of employment, and total wages may result in your benefits being delayed or denied. Provide as much accurate information as possible for each employer.

1-1. Employer Information

a. Employer Name [REDACTED]

b. Mailing Address [REDACTED]

c. City [REDACTED]

d. State [REDACTED]

e. ZIP Code [REDACTED]

f. First day you worked for this employer [REDACTED]

g. Last day you worked for this employer [REDACTED]

h. Did you work full time or part time? [REDACTED]

i. How much did you earn per hour? [REDACTED]

j. How many hours did you work per week? [REDACTED]

Gross wages earned from 4/1/2013 to 6/30/2013	Gross wages earned from 7/1/2013 to 9/30/2013	Gross wages earned from 10/1/2013 to 12/30/2013	Gross wages earned from 1/1/2014 to 3/30/2014	Gross wages earned from 4/1/2014 to 6/30/2014	Gross wages earned from 7/1/2014 to 9/30/2014
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

1-2. Did you work for another employer in the last 18 months? [REDACTED]

During the past 18 months, did you work for any other employers not listed above in question 1? [REDACTED]

In the past 18 months, which employer did you work for the longest? [REDACTED]

How long did you work for that employer? [REDACTED]

Years [REDACTED]

Months [REDACTED]

What type of business did that employer operate? (For example: retail furniture sales, legal services, software manufacturing, road construction, etc.) [REDACTED]

What kind of work did you do for that employer? [REDACTED]

Are you currently working for or do you expect to work for any school or educational institution or a public or nonprofit employer performing school-related work? [REDACTED]

Availability Information

What is your usual occupation? [REDACTED]

What other work-related skills do you have? [REDACTED]

Is your usual occupation seasonal? [REDACTED]

Do you expect to return to work for a former employer? [REDACTED]

Do you have a date to start work? [REDACTED]

Are you available for immediate full-time work in your usual occupation? [REDACTED]

Are you currently self-employed (have your own business or work as an independent contractor) or plan to become self-employed? [REDACTED]

Are you a member of a union? **Yes**

If Yes:

Union Name	WECA
Union Number	0
Telephone number of Union	(916) 453-0112
Does your union look for work for you?	Yes
Does your union control your hiring?	Yes
Are you registered with your union as out of work?	Yes
Are you going to receive strike benefits?	No

Additional Information

In the past 2 years did you file a claim for Unemployment Insurance (UI) or Disability Insurance (DI)? [REDACTED]

If Yes: provide the most recent type(s) of claim(s) and date(s)

Claim Type	Month	Year
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

Are you receiving, or will you receive in the next year, a pension other than Social Security or Railroad Retirement, which is based on your own work or wages? [REDACTED]

Are you receiving or do you expect to receive Workers' Compensation? [REDACTED]

Are you currently attending or are you planning to attend school or training? **Yes**

If Yes:

School Start Date	[REDACTED]
Ending Date of Current Session	[REDACTED]
School Name	WECA
School Telephone Number	(916) 453-0112

What are the days and hours you are attending or plan to attend school or training? (Maximum 150 characters)
Monday - Friday, 7am - 3:30pm

Is your school or training program authorized or funded by: **Union Apprenticeship**

Are you now or have you been in the last 18 months an officer of a corporation or union or the sole or major stockholder of a corporation? [REDACTED]

Did you serve as elected public official or Governor-exempt appointee in the last 18 months? [REDACTED]

If the EDD finds that you do not have sufficient wages in the Standard Base Period to establish a valid UI claim, do you want to attempt to establish a claim using the Alternative Base Period? [REDACTED]

Disaster Unemployment Assistance

Are you unemployed as a direct result of a recent disaster in California, such as an earthquake, flood, mudslide, fire, etc.? [REDACTED]

Print Application

Edit Application

Submit Application



Step 16

Print the confirmation for your records. If you are unable to print the confirmation at least write down the confirmation number or take a picture with your cell phone. If there are any issues with your filing, EDD will ask you for this number.

Congratulations, you are done!

If you have any questions, please contact WECA at toll free (877) 444-9322.